



# TOOLBOX TALKS

Guides for discussing safety.

## Near Miss Reporting



**Talk Leader:** Ask the group the questions in bold.  
You may read/refer to the unbolded text to facilitate discussion and understanding.



### What is a near miss?

OSHA defines a near miss as an incident in which no property was damaged and no personal injury was sustained, but where, given a slight shift in time or position, damage or injury easily could have occurred.

### Provide a near miss example.

While conducting an asbestos survey, workers saw a piece of slate roofing fly off the roof and miss them by 5 to 10 feet. The roof height was approximately 40 feet up and could have resulted in a fatal injury if the worker was hit by the slate roof.

### How do we prevent a near miss?

Know and understand the hazards on your job site. Be sure to keep alert and aware of your surroundings. Help others avoid incidents by reporting the near miss per job requirements. Your near miss could become someone's injury. At a minimum, report near misses to your supervisor and affected staff.

### Are there near misses to discuss for this job?

Discuss near misses with affected staff. Examples include and are not limited to: caught by/struck by machinery, falling objects, vehicle accidents, and slip/trip/fall hazards.